

# Welcome to Cotteridge Primary School



# The Senior Leadership Team



**Mr Willetts**  
**Head Teacher**



**Mrs Darby**  
**Assistant Head**  
**EYFS / KS1**



**Mrs Pickering Ernst**  
**Assistant Head**  
**Years 3 and 4**



**Mrs Tucker**  
**Assistant Head**  
**Years 5 and 6**

# The Reception Team



**Miss Reed**  
**Early Years Leader and**  
**Turtles Class Teacher**

**Miss Croft**  
**Dolphins Class Teacher**

# The Reception Team



**Mrs Ahmed**  
**Turtles Teaching**  
**Assistant**



**Mrs Thomas**  
**Dolphins**  
**Teaching Assistant**  
**(Wednesdays)**



**Mrs Cullotty Wade**  
**Dolphins Teaching**  
**Assistant**

# The Pastoral Team



**Mrs Burnett**  
**Pastoral Manager**



**Mrs Smith**  
**Learning Mentor**



**Mrs Timmins**  
**SENDCo**

# The Admin Team



**Mrs Widdicombe**  
**Receptionist**



**Mrs Smart**  
**Business Manager**



**Ms Kingham**  
**Finance Assistant**

# Safeguarding policies and procedures



- On School Website
- Designated Safeguarding Lead – Mrs Tucker.
- Deputy Designated Safeguarding Leads – Mrs Burnett and Mr Willetts
- Major accidents – contacted straight away
- Minor accidents – bumped head but ok, nosebleed etc. reported via phonecall
- Many Minors – logged and First Aid slip sent home

# Uniform



- ◉ Grey/black trousers/shorts/skirt/dress/grey tights – white/red polo top/ white shirt – red jumper/red cardigan – red summer dress.
- ◉ School style shoes – no laces for independence.
- ◉ P.E. – white t-shirt, blue/ black shorts and black pumps.
- ◉ Come in PE Kit with red jumpers on PE Days (Day to be announced)
- ◉ Book Bags – you will be provided with a book bag when your child starts school.



- ◉ Branded uniform from Clive Marks in Kings Heath or My Clothing via [myclothing.com](http://myclothing.com)



# Timings of a School Day

- ⦿ Doors open 8.45am
- ⦿ School starts at 9.00am
- ⦿ Lunch 11.45am - 12.45pm
- ⦿ Finish at 3.10pm
  
- ⦿ Regular newsletters with dates and information via email and available on website.

# Attendance / Reporting Absences



- ⦿ Importance of good attendance
- ⦿ Below 90% considered Persistent Absentee
- ⦿ Aim for everyone to have 95%+ attendance
- ⦿ Holidays not permitted
- ⦿ Reporting Absences by 9:15am

# Lunchtime arrangements



- Free Meals for all
- Food freshly prepared onsite
- Option of dinners, sandwiches, home.
- No glass bottles or fizzy drinks please
- No nuts of any kind (nut free school)
- Up to date menu available on website emailed in September





# Healthy School

- ◉ Fruit or vegetable for break provided
- ◉ Milk free for Under 5s then 31p a day when ordered online via [Coolmilk.com](http://Coolmilk.com)
- ◉ Details about ordering milk in pack
- ◉ Packed lunches – balanced please



# Administration of medication

- Prescribed medication must be brought in by an adult and form completed. Will be administered by staff.
- Parents responsibility to collect at end of day from office





# Behaviour

- ⦿ Expectations are very high
- ⦿ Star Pupil assembly
- ⦿ Stickers
- ⦿ House points
- ⦿ Early contact made by school if there is a problem or concern
- ⦿ Citizenship - school councils – elected by children in Year 2 onwards, Prefects, Head Pupils, Librarians, Values Ambassadors

# Breakfast and After School Club

- ◉ Opens at 7.30am to 9am and from 3pm to 5.30pm daily, term time only.
- ◉ Breakfast Club costs -  
£4.50 7.30am to 9am and £3.50 from 8am to 9am.
- ◉ After School Club – 1 cost - £9 per session
- ◉ At least 6 Qualified staff each day.
- ◉ 2 First Aiders
- ◉ Booking form was in pack.
- ◉ Once booking confirmed, need to pay in advance



**Mrs Sweeney  
Manager**



# Early Years Curriculum

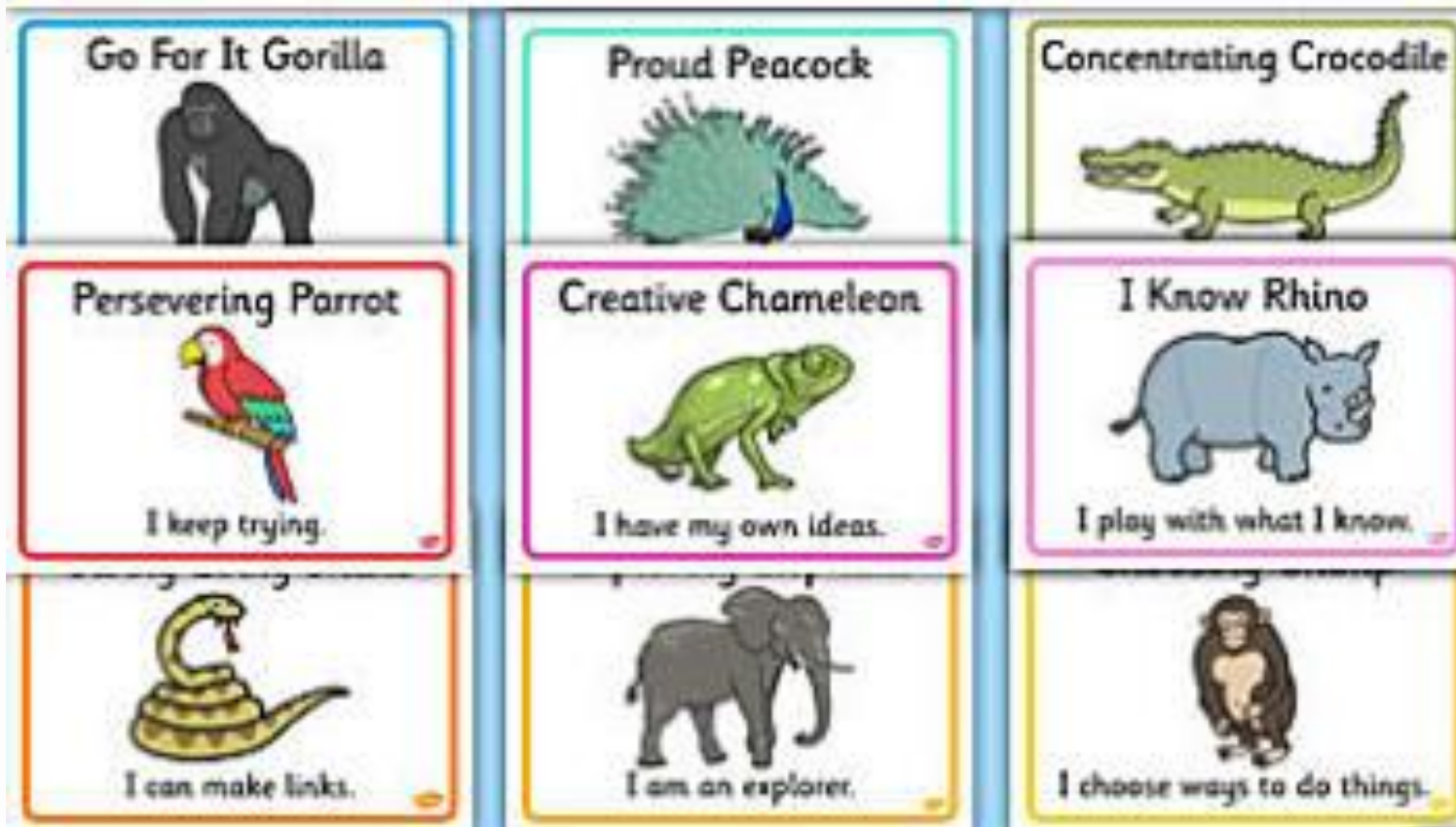
## What will your child be learning?

- The Early Years Curriculum is play based and the children will learn through well structured continuous provision, engaging carpet sessions and adult focus groups.
- The Early Years Curriculum has 7 areas
- 3 prime areas
  - Communication and Language
  - Personal, Social and Emotional
  - Physical Development
- 4 main areas
  - Literacy
  - Mathematics
  - Understanding the World
  - Expressive Arts and Design



# Characteristics of Effective Learning Animals

The curriculum is underpinned by the Characteristics of Effective Learning: Playing and Exploring, Active Learning, Creating and Thinking Critically. They support the children in their learning readiness.



# Reception Expectations – Early Learning Goals

- At the end of Reception, children are expected to reach the Early Learning Goals.
- For example, in maths, they need be able to have a deep understanding of numbers to 10, recall number bonds to 5, subitise, verbally count to 20 and beyond, explore and manipulate shapes and talk about length, height and weight
- In writing, they need to be able to independently write simple sentences with the correct sounds and harder to read and spell words. To also form letters correctly.



# Reception Expectations – Early Learning Goals



Importance of the three prime areas:

**Communication and language** – to be able to talk through the sentence they want to write and then to be able to use their phonics for their writing.

**Physical development** – to develop a good pencil grip to then form letter correctly

**Personal, Social and Emotional** – to be able to persevere, listen to instructions, engage and to develop a positive attitude to learning

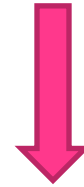


# Reception Routine

Phonics



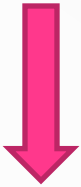
Literacy  
Whole class Input  
Freeflow



Snack



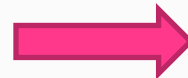
Maths  
Whole class Input  
Freeflow and Guided Reading



Lunch



Topic Input  
Freeflow and  
Guided Reading



Compliments Milk / Story



# 2 Simple EvidenceMe Observations



- As a way of assessing the children in Reception, we use an iPad app where we can take photos of the children's activities and assess them against the Early Years Curriculum.
- We can send these home via e-mail so you can keep up to date about what your child is doing at school. We will also send the 'Weekly Challenges' home via e-mail through the EvidenceMe app too.
- There is also 'Family Observations' on the EvidenceMe app where you can upload photos of what your child has done at home and send them to school via e-mail. This will be set up in September.

# Things to remember



## ◎ Label everything!

- ◎ Their uniforms might get messy – it means they're learning!
- ◎ Book Bags to be brought in **everyday**.
- ◎ Reading Records to be signed when you have read with your child – all **reading books will be taken out of their book bags on a Thursday to be ready to be changed every Friday**.
- ◎ Please read all emails.
- ◎ Water bottles brought to school daily
- ◎ Weekly Challenges - these will be sent home every Friday via EvidenceMe as an activity to do with your child over that week.

# Parental Involvement is key!

- “The education of a child involves three major components: **teacher, child** and **parents**”



- Ways to get involved:
  - > School trips
  - > Parent Workshops
  - > Mother's and Father's Day events
  - > Observations and Family Observations
    - > Talking to the Reception Team
    - > PTA events – Summer Fayre

# What can you do to help before September?



- You will receive a pack today, after the meeting
- In the pack there are a variety of activities for you to work through during the summer, which will help your child become school ready
- In addition it would help if you could work with your child to:

Touch count and recognise numbers to 10

Practice getting dressed independently – coats and zips

Use a knife and fork when eating

Enjoy and discuss shared stories

Independently go to the toilet and wash their hands

Encourage mark making

Recognising their name

# Induction into Cotteridge this year



- Class lists will be emailed and put on website by no later than Friday 26<sup>th</sup> June
- Transition Day in the classes
  - Wednesday 1<sup>st</sup> July
  - Turtles 9am to 10am
  - Dolphins 10.30am to 11.30am
  - Parents invited to stay on site for a coffee and a chat whilst children in class for the hour
  - Our nursery will be closed for the day
  - No uniform required

# Induction into Cotteridge this year



- Parents Transition Meetings
  - Current Nursery parents – last week of term
  - Everyone else 30 minutes on Thursday 3<sup>rd</sup> or Friday 4<sup>th</sup> September with Class teacher and Teaching Assistant.  
(times and days will be on class list email)
- Half of each class in on Monday 7<sup>th</sup> and half on Tuesday 8<sup>th</sup> September. All children in on Wednesday 9<sup>th</sup> September.



## Monday 13<sup>th</sup> July

Name	Time of Parent Chat
Blessing A	09:00
Rudy C	09:20
Kaitlynn C	09:40
Nathan E	10:00
Beauden H	10:30
Elis JW	10:50
Adalind G	11:10
Poppy M	11:30
Harriet MJ	11:50
Louis R	12:10
Cory-Lee S	13:30
Reggie T	13:50
Harper WH	14:10
Vita B	09:00
April M	09:20
Lara GB	09:40
Brodie-Josh H	10:00
Stokely H	10:30
Kleo JG	10:50
Oliver M	11:10
Nancy O	11:30
George P	11:50
Jaxon P	12:10
Teddy RL	13:30
Minerva S	13:50
Jalen S	14:10
Abigail M	14:30

# Teddy Bear Picnic

Cotteridge Park, by the Shed

Tuesday 14th July at 2pm until 3pm



Bring a picnic and a teddy and meet up with the class teachers and the Pastoral Team.

# Reminders

- Make sure contact details are up to date and provided to school
- Register for school money once you receive log on details (cashless school)
- Register for milk via CoolMilk
- Return forms from packs
- Register for FSM with school office if entitled



- ◉ Wrap Around Care – Breakfast and After School club. Please put in a request form asap.
- ◉ Please read and check everything in your pack.
- ◉ **Any questions ?**

