



Cotteridge Primary School

Breedon Rd, Cotteridge, Birmingham, B30 2HT
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Headteacher : Mr J. Willetts BSc Hons. P.G.C.E. N.P.Q.H.
Assistant Headteacher: Mrs V. Tucker BA Hons (QTS)
Assistant Headteacher: Mrs K. Darby BA Hons, P.G.C.E
Assistant Headteacher: Mrs N. Pickering-Ernst BA Hons, G.T.P

Dear Parents and Carers,

Children starting school in September 2025

After receiving our list this morning, I am writing to welcome all families that have been offered a Reception place for their child at Cotteridge Primary.

Firstly, thank you for choosing Cotteridge for your child to take their first steps on their educational journey. We are a thriving school community and welcome you and your family with open arms. We look forward to your child starting their school career with us in September and getting to know them as the wonderful individuals that they are!

As a school, we are committed to smooth and timely transitions that allow each child to settle in, get to know their teachers and make new friends. We believe parents and carers play a key role in this transition so you too can feel reassured that your children are safe and happy. We will be holding a **Parents' Information meeting** for you on **Tuesday 17th June at 4pm until 5pm** in our school hall and your child will be welcome to join us in school for their transition morning on Wednesday 2nd July. Details of the transition morning will be communicated at the Parents' meeting on the 17th June.

So that you can plan ahead, with regards to starting in September, we have two staff training days on Monday 1st and Tuesday 2nd September. Then each Reception child's parents will be invited into school to meet their child's new teachers for a 30-minute chat on either Wednesday 3rd, Thursday 4th or Friday 5th September. No Reception children will be in school that week.

Half of each of the two classes will then have a whole day in school on either Monday 8th or Tuesday 9th September. Then all children will be in full-time from Wednesday 10th onwards.

Starting school is a milestone for both you and your child. It is a time to be celebrated!

At Cotteridge, we aim to build an excellent relationship between home and school. In the next month Miss Reed, our Early Years Foundation Stage Leader will begin this relationship by giving your child's pre-school provider a call to discuss your child and begin to get to know them as individuals.

Please do not hesitate to contact us should you require any further information – contact details of key staff who you may need at this stage are below:

Jason Willetts – Head teacher – j.willetts@cotridge.bham.sch.uk

Kate Darby – Assistant Head teacher for EYFS and KS1 – k.darby@cotridge.bham.sch.uk

Danielle Timmins – SENDCo (starts after Easter break) d.timmins@cotridge.bham.sch.uk

Zoe Burnett – Pastoral Manager – z.burnett@cotridge.bham.sch.uk

General enquiries (School Office) – enquiry@cotridge.bham.sch.uk

You may also be interested in looking at our website www.cotteridgeprimary.co.uk to find out more about us.

Welcome to the Cotteridge family, we look forward to seeing you all in the coming months.

Yours sincerely

Jason Willetts – Head teacher