

Cotteridge Primary School



SEND Information Report

Cotteridge's Information Report

Cotteridge provides access to the full National Curriculum and Early Years Foundation Stage Programme. Class teachers are responsible for the education of all pupils in their class: this includes the recognition and support of those with special needs. Where specific needs are identified, the teacher will provide differentiated tasks to support the individual pupil with the support of the Special Educational Needs and Disabilities Co-ordinator (SEND Co).

We realise that **communication** between home and school is vital.

At Cotteridge, teachers work in **partnership** with parents and outside agencies to ensure your child's needs are fully met.

Our **teaching and learning** fits the individual needs of each child.

If you have any queries, please do **contact us**.

Communication

We realise that communication between home and school is vital.

Who do I contact if I have concerns about my child's progress?

We always encourage parents to speak to their child's Class Teacher first. If we think your child needs extra support, we will talk to you about this. A member of staff called the Special Educational Needs and Disabilities Co-ordinator (SENDCo) will explain how we will support your child. The Head Teacher or Special Needs Governor will also be available to talk to you should you have any further concerns.

How will I know how my child is making progress?

Regular parents evenings and Special Educational Needs (SEN) reviews are held to monitor your child's progress. These are attended by everybody who is involved with your child including parents and any outside agencies if appropriate. They discuss progress, interventions and new targets.

How will my child be supported through times of change or transition?

Cotteridge will involve you in all decision making and will listen to your views.

We recognise that transitions can be a difficult time for a child with Special Educational Needs and we take steps to ensure that any transition is as smooth as possible.

When moving between year groups, new class teachers are informed about the individual needs of each child as part of their transition. At Cotteridge, some children with individual needs will have a one page profile that outlines their strengths and difficulties.

When a child begins at Cotteridge, we will liaise with the previous setting to find out as much information as possible about your child's needs. This will include any targets and paperwork or agencies which might already be involved in supporting your child.

When your child moves from Cotteridge to another school, the class teachers and SENDCo will liaise with the new School to ensure that all information regarding your child's Special Educational Needs is passed onto the SENDCo.

Partnership

At Cotteridge, teachers work in partnership with parents and outside agencies to ensure your child's needs are fully met.

How is Cotteridge inclusive to children with special needs ?

At Cotteridge we have high expectations for every pupil. All children have access to all areas of the new National Curriculum.

Our Governing body has a specific person for Special Educational Needs. Part of the school's budget is allocated to special needs so that appropriate resources can be bought – some of this is to buy in outside agencies – such as the Speech and Language Therapist because we know how important it is to access these services early.

The school provides curriculum enrichment activities such as visitors and trips. The school will try to ensure that children with additional needs and their families are able to take part fully in school trips and social events.

We hold regular coffee mornings for parents in the Hub, with outside agencies. Here, we talk about different themes and share experiences and information over a cup of tea and biscuits.

We really do value the relationships we have with parents, and will call you on the phone, email or text, and invite you in for a meeting and even a cup of tea! We are always here to talk! And you know your children better than anyone – so we love to listen.

What professionals will help my child?

The teacher and SENDCO will identify the needs of your child and put in place the correct support. We also have access to the Communication and Autism Team, Educational Psychologist, Speech and Language Therapy, Pupil and School Support, Physical Difficulties Support Service and Hearing Support Team – all who can support children with additional needs.

Various outside agencies are available to advise teachers, assistants and parents. Referrals can be made to various professionals – including Health – just come and ask!

What support is available if my child needs help managing their behaviour or dealing with social situations?

The class teacher and SENDCo will work closely with you to identify the needs of your child and put in place the correct support. Our Pastoral Team is lead by Zoe Burnett, works with pupils and families to support their social, emotional and health well being. We have a learning mentor, and our therapist is also onsite to support children and parents with their emotional wellbeing. We have a new Cotteridge Therapy Dog!

Teaching and Learning

Our teaching and learning fits the individual needs of each child.

How does Cotteridge know if my child has special needs?

Teaching and Support Staff will be able to accurately assess the level that your child is working at. They will be able to identify when a child is not making expected progress and plan changes to the curriculum accordingly. They will bring this to your attention and explain ways in which the School and you as parents can help. Your child may be placed onto the Toolkit tracker which breaks down English and Maths skills into smaller steps. Small group or individual interventions may be arranged to help your child. You will be informed of this at any parents evening and/or reviews that you are invited to attend. An Individual Target Plan (ITP) or One Page Profile will be co-produced and shared.

How will my child's needs be met?

Cotteridge aims to provide your child with a consistently high level of teaching and they're supported by the SENDCo and outside agencies.

The class teacher, SENDCo, parents and child will meet to agree targets that are individualised. These will be monitored and reviewed. We follow the assess, plan, do and review model.

At Cotteridge we follow the DFE guidelines for children with medical conditions. If necessary, a health care plan will be written for your child. Information will be shared with you and relevant Staff and updated when necessary.

One Page Profiles describe children's needs and share strategies with all adults that work with your child. This is co-produced with the pupil, Senco, teacher and parents.

A range of resources are available in all areas to support your child's learning. Appropriate training ensures that all Staff have the relevant knowledge to address particular needs.

The Special Educational Needs Co-ordinator (SENDCo) will also review your child's progress with you. School has access to Birmingham City agencies who can help to assess a child's needs and offer school support and strategies eg Pupil and School Support, Communication and Autism team, Speech and Language Therapist, Educational Psychologist. Where appropriate, a referral to a Community Paediatrician will be made, further assessments carried out and a possible diagnosis to identify specific needs. School are here to support you throughout and answer any queries you may have.

When a child has a high level of need and requires significant support to access mainstream learning, a SEND Support Provision Plan (SSPP) or Educational Health Care Plan can be applied for. An SSPP and EHCP request follows a framework of assessment by multiple agencies. It details your child's needs and is a document that is reviewed regularly. An SSPP is issued through Birmingham Local Authority. An EHCP is a legal document that can remain with them until the age of 25. It enables you to think about the type of school that you may want for your child now and in the future. From request to completion, the EHCP process takes 20 weeks. The SENDCo in school initiates an EHCP or parents can work with the Special Educational Needs Disabilities Information Advice and Support Service (SENDIASS) or Independent Support Workers to apply.

Contact Us

Who are the best people to talk to in the school about my child's difficulties?

We are here for you!

If you are concerned about your child, then your child's class teacher should be the first person that you speak to because they have an in-depth knowledge of your child's achievements, area of strength and areas for development.

Our school also has a Special Educational Needs and Disabilities Coordinator (SENDCO). Her name is Mrs Lucy Hudson. If you would like to talk to her, then you can phone school and make an appointment via the school office on 0121 464 2865 or email enquiry@cotridge.bham.sch.uk

Our SEND Governor: Mrs Sarah Charlton and you can contact her directly at s.charlton@cotridge.bham.sch.uk
Their job is to meet regularly with the SENCo and visit the school to ensure that children with special educational needs are being supported in the school and how well this support is working.

The Governors will challenge support and advise the head teacher if appropriate provision isn't being made.

Our coffee mornings are an excellent opportunity to come and talk. The SENCo, Pastoral manager and SEN governor, as well as outside agencies are often there 😊

If you have followed all the procedures regarding your child's provision and are still not happy, then any complaints can be directed to the Head Teacher and/or the SEN Governor who will offer an appointment made through the school office.
Complaints outside school need to be directed to SENDIAS (address above).

Who can I contact outside the school setting?

There is lots of SEND information here on the Birmingham Local Offer [Home - Local Offer Birmingham](#)

We encourage parents to contact the free and impartial SEND information advice and support service for parents of children with SEND (SENDIAS).

SEND Information and Advice Service
THE POD
28 Oliver Street
Nechells
Birmingham
B7 4NX
0121 303 5004

Who do I contact if I am not happy about something that has happened in school?