

Cotteridge Primary School

Job Description / Class Teacher and Curriculum Lead for History

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

Cotteridge School is committed to safeguarding and promoting the wellbeing of all children, and expects our staff and volunteers to share this commitment'.

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually.

Vision and values

- Promote the aims and vision of the school
- Fulfil professional requirements of Teachers Standards 2012
- Show commitment to the enrichment, extension and extra-curricular activities of the school

In order to fulfil the remit of the post of class teacher you will:

- Adhere to the professional duties set out in the current Teachers' Pay and Conditions document.
- Follow the agreed school policies in all matters.
- Prepare schemes of work (long and medium term plans) which adhere to the curriculum requirements of the appropriate age group(s).
- Produce weekly short term plans and an evaluation of their impact and of the work covered.
- Set individual/group/class targets for children in the class to ensure their continuing progress.
- Provide for the needs of all children by class, group, pair or individual teaching and differentiation of work.
- Provide specifically for the needs of those children with identified Special Educational Needs by referring to their current IEP, ensuring that work and activities are provided to help them work towards their targets and reporting to parents at reviews on progress against these targets.
- Create an atmosphere conducive to work and enquiry.
- Foster good relationships between parents, teachers, teaching assistants and children.
- Carry out assessments as agreed by the school and maintain records of achievement, keeping these up to date and analysing progress of individuals and groups to track their progress through the year.
- Contribute to portfolios of assessed work in subjects as requested during the year.
- Provide an Annual Report for parents of each child's progress, giving strengths and areas for development.
- Participate in programme of performance management.
- Participate in arrangements for INSET and Continuing Professional Development. Use the outcomes of INSET and CPD effectively to improve pupils' learning.

In order to fulfil the remit of Curriculum Leader for History your role is to:

- Ensure the curriculum is well mapped out so that standards and the progress that pupils are expected to make over the primary years are clear
- Attend CPD opportunities to develop own skills in how to lead History, taking a lead in INSET sessions to ensure teachers are well supported with ideas and resources for teaching History
- Ensure a robust assessment system is in place for your subject
- Monitor progress in History across all Key Stages