

Guidance for if your child's year group bubble is closed or in the event of whole school closure.

In the event of a whole school or bubble closure:

1. Your child will be provided with remote home learning via Birmingham Grid For Learning (BGfL). Their login and password are stuck into the front cover of their 'Home Learning' book which came home in September. Daily work will also be sent via email to parents.
2. On day 1 of bubble closure, you will receive an email from your child's class teacher, directing you to Oak Academy for that day. Day 1 is the first full day children are at home.
3. From day 2 of bubble closure, your child's class teacher will begin each morning via BGfL 365 at 9am, with a daily online live welcome via Teams, providing an opportunity for your child to wave hello and to be given their instructions for the day. In Key Stage 1 and 2, teachers will upload work, links and instructions on the BGfL tile and also email parents with these details.
4. In the event of whole school closure, the daily calls will be staggered and will not all take place at 9am to allow children to share computing equipment.
5. The Teams call can be accessed via the Daily Morning Call tile in the Home Learning tile. **Please note that we would like the video to be on for these calls, but microphone off. We know that this is not the advice in the 'how to' video!**
N.B: LOGIN DETAILS FOR TEAMS IS EXACTLY THE SAME AS LOGIN DETAILS FOR BGfL365.
6. Each day, there will be four lessons, comprising Maths, English, either Grammar/Reading Comprehension or Spelling (KS2), Phonics (Reception/KS1), and Topic. Daily reading will also be part of the daily programme of work. Please see the example of the daily home learning timetable for Key Stage One and Two.
7. Children in Early Years will receive their emailed activities via 2evidenceme. They will complete their tasks and a photo of their work should be uploaded in 2evidenceme. Teachers will provide feedback here.
8. Children in Years 1,2 and 3 will complete any follow up tasks in their 'Home Learning Book'. A photograph of their work can be uploaded onto BGfL My Files for the teacher to give feedback.
7. In order to upload photos onto My Files, parents with an **Apple** device, need to download the BGfL App which includes a camera icon. Photos of your child's work will automatically be uploaded into your child's file. For parents with an **Android** device, you will need to type login.bgfl365.uk into your web browser. Login, click on My Files, Upload Files, Choose Files and camera. The photo of your child's work will appear in the My Files folder for the teacher to give feedback.
8. Children in Years 4,5 and 6 will be expected to complete any written work on J2e5 and save it into their MyFiles Folder-remembering to give the file a name. Children can also work in their Home Learning Book and save a photo into My Files if experiencing problems saving onto J2E5. Work will be accessed by the teacher and feedback given.
9. If you are experiencing any difficulties with the work set, please contact school using the school email address (enquiry@cotridge.bham.sch.uk) or telephone 0121 4642865.

IMPORTANT: Should your child experience difficulties with logging on to BGfL, or should there be technical delays, we advise that you set work for your child based on **The Oak Learning Academy**
<https://classroom.thenational.academy/schedule-by-year>

Need some help?



Look at our how to screen shot guide on the Covid-19 Home Learning page. OR
Look at our how to video guide on the Covid-19 Home Learning page.

Suggested Daily Timetable for Key stage One

9am	9.30-10.00	10.00-11.00	11.00-11:45	11.45-12.45	12.45-1.45	1.45-2.00	2.00-3pm
Live meeting with teacher	Lesson 1-Phonics	Lesson 2-English	BREAK/SNACK	Lesson 3-Maths	LUNCH	Reading activity	Lesson 4-Topic

Suggested Daily Timetable for Key stage Two

9am	9.30-10.30	10.30-11.30	11.30-1145	11.45-12.45	12.45-1.45	1.45-2.00	2.00-3pm
Live meeting with teacher	English	Maths	BREAK	Grammar/Spelling/Reading	LUNCH	DEAR	Topic