



Cotteridge Primary School

Breedon Rd, Cotteridge, Birmingham, B30 2HT
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Headteacher : Mr. J. Leonard BSc. P.G.C.E. N.P.Q.H. M.B.A
 Deputy Headteacher: Miss. K. Lacey BSoc.Sci P.G.C.E.
 Assistant Headteacher: Mrs V. Tucker BA Hons
 Assistant Headteacher: Mrs K Darby BA Hons, P.G.C.E

Dear Parent/Carer,

This year, the Key Stage Two Christmas concert is on:

Thursday 20st December at 9:30am and 2pm.

Due to the limited numbers we can have in the hall, we will be issuing 2 tickets per family in the first instance.

Please could you send your request for tickets by Friday 7th December. Tickets will be allocated on a first come first served basis. Should there be any tickets left; additional requests will be considered from Wednesday 12th December - maximum of an extra 2 more per family.

We look forward to seeing you there.

Yours sincerely,

Mrs Tucker

Assistant Headteacher Key Stage Two

✂.....
 To the Class Teacher

I, parent/carer of _____ in class _____ would like the following tickets:

First allocation	Number of tickets
Thursday 20th December at 9:30am	
Thursday 20th December at 2pm	

✂.....

If possible I would like the following additional tickets:

Name of child..... Class.....	Number of tickets
Thursday 20th December at 9:30am	
Thursday 20th December at 2pm	